

Technical Review Committee
Meeting Schedule

The TRC Meetings are scheduled on a biweekly basis provided that we have applicants who are properly prepared to attend – see-attached sheet.

As usual, the meeting will be held at 1600 Osgood Street, Bldg. 20, Suite 2-36, North Andover, MA

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|--------------------|-----------|----------|
| January 13, 2010 | Wednesday | 10:00 am |
| January 27, 2010 | “ “ | “ “ |
| February 10, 2010 | “ “ | “ “ |
| February 24, 2010 | “ “ | “ “ |
| March 10, 2010 | “ “ | “ “ |
| March 24, 2010 | “ “ | “ “ |
| April 14, 2010 | “ “ | “ “ |
| April 28, 2010 | “ “ | “ “ |
| May 12, 2010 | “ “ | “ “ |
| May 26, 2010 | “ “ | “ “ |
| June 9, 2010 | “ “ | “ “ |
| June 23, 2010 | “ “ | “ “ |
| July 14, 2010 | “ “ | “ “ |
| July 28, 2010 | “ “ | “ “ |
| August 11, 2010 | “ “ | “ “ |
| August 25, 2010 | “ “ | “ “ |
| September 8, 2010 | “ “ | “ “ |
| September 22, 2010 | “ “ | “ “ |
| October 13, 2010 | “ “ | “ “ |
| October 27, 2010 | “ “ | “ “ |
| November 10, 2010 | “ “ | “ “ |
| November 24, 2010 | “ “ | “ “ |
| December 8, 2010 | “ “ | “ “ |
| December 22, 2010 | “ “ | “ “ |

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Planning Department

Technical Review Committee Meeting (information form).

Please submit this information to the North Andover Planning Department c/o Mary Ippolito no later than the Wednesday preceding the scheduled Technical Review Committee Meeting. Applicant will confirm with Ms Ippolito the date and time of the meeting on Wednesday prior to the actual TRC meeting date. It is important that either the applicant or the applicant's representative attend the TRC meeting.

Please type or print clearly.

1. Applicant: _____
2. Applicant's Address: _____
3. Applicant's phone number _____
4. Address of proposed location: _____
5. Zoning District of proposed location: _____
6. Square Footage of proposed project: _____
7. Number of employees _____
8. Hours of operation _____
9. Parking requirements _____
10. Is there food preparation required? _____
11. Description of project: _____

If you are proposing to open a business in an existing location please submit a copy of a site plan (you can obtain this from the landlord). It is not the intention of the Planning Department to have the applicant incur Architectural or Engineering expenses for submittal of a plan of land.