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NASWAC Meeting Minutes

November 9, 2006

DPW Conference Room

Attendees: Tina Klein, Chair, Bill Hmurciak, Steve Daly, Keith Alter, Karen Kline

Minutes recorded by Keith D. Alter

I. Old Business updates:

- Update Virtual Town Hall: going live on December 1st. **Committee has been asked for final review and comment:** <http://nandoverma.virtualltownhall.net/Pages/index>
- Update on Yard Waste proposals. Next steps (10 minutes)
 - Yard waste material site was discussed by Board of Selectmen (BoS). NASWAC awaits direction from BoS and Town Manager. Additional study by the committee may be requested. We will continue the discussion next month.
 - Further discussion on the next step and questions if site permit should be pulled and reviewed for information. **Tina will speak with Sumner Martinson**, MassDEP, regarding the

availability of an RFP template to be used by municipalities seeking proposals. If the town decides to move forward with outsourced operations at the site, the arrangements should be in place by this spring.

- Other possible streams of income from byproducts were discussed (similar to the Newton, MA site) and will continue to be.

- School Recycling grant

- Initial meeting set for this Monday, November 13th. Scheduled attendees include Carolyn Dann, MassDEP, Tina, Bill and Leslie Young-Lemire. The purpose of the meeting is to draft the scope of work to be jointly signed by the Town and MassDEP. **Tina will update committee later in the week.**

- Establishing guidelines for a recycling revolving account – Continued to December meeting

II. New Business

- Update on FY07 MassDEP grant awards

- FY07 Mass DEP awards announcement coming within a couple of days. NASWAC will discuss next steps at our December meeting.

- Contract for Recycling Disposal/Collection services

- Bill had a meeting with TBI and Integrated Paper Recyclers (IPR). Concerns were raised regarding the disposal destination of recycleables and their income stream once TBI takes over the collection operation. An official document and discussion will be reviewed by Mark Reese and Town Attorneys for the next step. Waste Management, IPR and possibly an RFP will be in the discussion. Also documents on the collection process and process needs to be discussed.

- Copies of the RFP template for Solid Waste Collection and disposal was distributed.

Keith to review and will come back with any comments.

III. Other Business

- Waste Audit on Aluminum roll off will be on January 6, 2007

- Yard Sale - expense reimbursement need to be completed; net profits were about \$280

- Schools update/transition – Joanne – continued to December

- Got Books -- container was delivered. Instead of flyers for the schools, **Steve Daly will work to get a notice in each school newsletter.** There will be an article in the January issue of One Person's Trash. **Tina will send a notice to the Recycling Captains**

- Button cell collections – continued to December

- Appreciation for Bernadette – continued to December

- November 15th Tina will be on our local cable station with Mark Reese to discuss issues during America's Recyclable Day

- Topic for next OPT: The Recycling Drop-off Center

Next meeting December 7, 2006

Respectfully submitted,
Keith Alter