



Tina Klein
Chair

Philip DeCologero

Steve Daly
Vice-chair

Lisa Conti

Norm Bagley

Bruce Thibodeau
Public Works Director

Susan Seaquist-Almono

Selectman

Tim Moulton

Karen Kline

Associate Members

Keith Alter

Judy Walker

Steve Parkes

Pete Murley

Martha Mittelstaedt

Minutes for Thursday, May 7th, 2009

Attendees: T. Klein, S. Seaquist-Almono, S. Sakakeeny, M. Mittelstaedt; Lisa??

- I. Call to Order
 - a. Martha Mittelstaedt to record minutes
- II. Accept minutes from April
 - a. April minutes accepted
- III. Municipal – Old Business
 - a. New police station
 - i. Subcommittee has met with the Police Station design team and Ray Santilli. Reviewed the LEED framework to identify the certification points the building might qualify for. An energy model needs to be done to determine minimum LEED qualification criteria. We expect the results at the next meeting.
 - ii. April 28th meeting didn't happen – next meeting May 12th
 - iii. Talking with National Grid – meet efficiencies, get rebates ??
 - iv. Steve S. showed design plans to give us a sense for the size of the addition and extent of the renovations to the existing building.
 - b. Modular classrooms (Pre-Fab)
 - i. Atkinson expansion
 1. Lisa and Steve S. met with school building committee (authorized by selectmen) to introduce our committee to them and let them know that we are interested in helping and being kept in the loop with school building renovation and construction
 2. Foundation is in, waiting on building specs
 - ACTION:** Steve S. has requested, and will try again
 3. Municipal building consultants ??
 4. The manufacturer selected already has several energy efficiency measures and environmentally friendly attributes built into the design. For example: white roof for heat reflection, low VOC carpet and paint for improved indoor air quality
 - ii. Kittredge ??
 1. 2 ½ buildings,
 2. need town warrant to move money

- c. Whole Building Assessment at NAMS
 - i. Audit of HVAC complete; **Action:** [who] need to get a copy of the report
 - ii. Lighting assessment complete; **Action**[who]: has the school dept made any decision to move forward? We'll need to find out if/when the work is scheduled so that we can assess energy usage data after lighting upgrade to measure the savings.
 - iii. Feedback back to school ??
- d. Current recycling programs ??
 - i. Franklin School – Green Committee
 - ii. School committee – recycling policy
 - ACTION:** Tina to get Tewksbury recycling policy
- IV. Municipal - New Business – continued to future meeting
- V. Residential Sector – Old Business
 - a. Multi-family
 - i. Issues of pick up with TBI & Northside
 - ii. Should be able to contact complexes by June
 - iii. Police dept has a list of management contacts for each complex
 - ACTION:** Bruce to get a copy
- VI. Residential Sector – New Business
 - a. Shredding event – May 16th
 - i. **ACTION:** Susan to send Article to Martha for newspapers
 - ii. **ACTION:** Martha to put together ½ page on shredding event
 - iii. Booth at town meeting
 - 1. Back issues of OPT
 - 2. Green recycling stickers
 - 3. Single stream
 - 4. Info on shredding event
 - b. Sheep Shearing – May 17th
 - i. Think Green, North Andover banner
 - ii. **ACTION:** Tina to organize by email
 - iii. 10 – 4pm
 - c. June meeting – Kilowatt Ours
- VII. General – Old Business
 - a. ICLEI membership finalized – next steps
 - i. Action: research ICLEI website to understand tools available
 - ii. Need to get training on GHG inventory software
 - b. OPT – Susan organizing summer edition, to be published 1st week of July
 - c. Name for Committee – North Andover Sustainability Committee